**New Chapter Letter of Intent & Application**

DATE:

To: Executive Council, American Association of Public Health Dentistry

The (Name of School, Location of School) has a strong mission that aims to guide caring dental professionals.  As students at (Name of School), we would like to declare our intent to charter a new student chapter of the American Association of Public Health Dentistry to help promote the Association’s mission.  We have a strong group of students who are passionate about the issues affecting public health dentistry and aim to build a strong chapter in (Name of State).

1. We hereby list the following goals and objectives of our chapter:

(List goals and objectives)
2. We (NAME OF UNIVERSITY, SCHOOL) currently have the required minimum of six individuals who have expressed interest in joining the chapter.
3. We have (number of committed faculty advisors – at least one) who are willing to help guide and mentor our group through this process.  Their contact information is listed below, and the Faculty Advisor Intention Form is attached.

(Names, titles, contact information for committed advisors)
4. We have elected officers, who are as follows:

President (name, contact information)
Vice-President (name, contact information)
Treasurer (name, contact information)

1. 4. Elections were held on (Month, Day, Year) and terms are for a period of 1 year.

 Sincerely,

Name, contact information, year of school (key contact)
Name, contact information, year of school (other)

Signed letter of intent should be sent to:

American Association of Public Health Dentistry
136 Everett Road
Albany, NY, 12205
[info@aaphd.org](file:///C%3A%5CUsers%5CSandi%5CDownloads%5Cinfo%40aaphd.org)

**Please return the completed letter of intent & application with copies of the following:**

• Letter of intent (include goals and purpose)

• Letter of recommendation from faculty advisor

• Roster of New Members (include each member’s name, school, major and signature)