



Leverett Graduate Student Merit Award for Outstanding Achievement in Dental Public Health for Master and Doctoral Degree Students in Dental Public Health and Dental Public Health Residents

TO: Directors, Dental Public Health Residency Programs and Doctoral Programs
FROM: Dr. Sena Narendran, Student Awards Chair
DATE: December 1, 2020
RE: AAPHD Leverett Graduate Student Merit Award Program

AAPHD is proud to recognize graduate students and residents in public health dentistry through the Leverett Graduate Student Merit Award. Award recipients will be acknowledged during AAPHD's Annual Business meeting which will be held sometime in Spring 2021.

Each School of Public Health, School of Dentistry with a Graduate Program in Dental Public Health, and Agency with such a training program is invited to submit **a maximum of two (2) separate** nominations for this award.

The nominee(s) may be currently within their program or a recent graduate within one year of graduation and must have completed their project prior to graduation from their respective programs. The nominee(s) whose projects were completed during their doctoral degree program will be judged separately using criteria appropriate for evaluation of doctoral projects.

Each project should have a community and/or research basis with dental public health significance.

For **project components and submission requirements**, please [click here](#). Abstracts to be considered for the AAPHD Student Merit Award program should not be submitted a second time for the General Poster Session.

If there are any questions concerning this announcement, please contact Dr. Sena Narendran by electronic mail: snx100@case.edu

Dates to note:

- **December 1, 2020** – Site opens for submission Student Merit Awards
- **January 29, 2021** – Deadline for submission of nominees and supportive material. Submission site closes at 11:45 pm EASTERN.
- **March 2021** – Notifications emailed to submitters

The National Oral Health Conference® seminars will be held virtually on Fridays, April 16, 23, 30, 2021

The General Poster Session will be held virtually on Saturday, April 24, 2021

Project Components and Submission Requirements for the Leverett Graduate Student Merit Award

I. General Information

- All material must be submitted electronically by visiting the [NOHC Abstract Submission Site](#). *No manual submissions will be accepted.* Nominations will not be considered after the submission deadline.
- Be sure to complete all the required [submission tasks](#) – you may save your submission and return to the form as needed until the deadline. After the deadline date, no changes can be made.
- A submission is not considered complete if you do not complete all tasks. All completed tasks will have a green checkmark indicator. The submitter will receive an immediate e-mail acknowledgement once the submission is *complete*. *Only completed submissions will be reviewed for consideration.*
- It is the responsibility of the person submitting the abstract to verify the correct spelling and email addresses for all authors when the abstract is submitted. NOHC is not responsible if authors do not receive email communications as a result of any oversights by the submitter.
- NOHC is not responsible for any incorrect entries in program material because of wrong information provided by the submitter.
- The individual who is submitting the abstract is responsible for communicating with all co-authors listed on the abstract. Therefore, it is highly recommended that this individual is also the “presenting author”.
- **Proposals must be submitted by 11:45 pm EST, Monday, January 29, 2021. No exceptions.** Notification of selection will be made in early March. Any questions related to the submission process may be directed to the NOHC office at abstracts@nationalhealthconference.com.

II. Components for Online Submissions

Each project should have a community and/or research focus of dental public health significance. The following online tasks must be addressed in order for the submission to be considered complete:

1. **Author(s).** One presenting author must be identified.
2. **Conflict of Interest Disclosure.** A conflict of interest disclosure must be completed by each author listed on the abstract.
3. **Abstract Requirements:**
 - a. **Title.** *Limit 100 characters/30 words.* Titles should be entered in title case format, i.e. the first letter of each word is capitalized unless it is an article or preposition. DO NOT USE all capital letters in the title.
 - b. **Body of Abstract.** *Word limit: 250 words, exclusive of the title and the source of funding.* The words: “Objective”, “Methods”, “Results”, and “Conclusions” must be included in the body of the abstract and are included in the 250-word limit.
 - c. **Source of Funding.** All sources of funding and support must be included.
 - d. **Affiliations.** Please list the universities/institutions/agencies with which the authors are affiliated.
 - e. **Keywords.** Include three (3) to ten (10) keywords.

4. Supporting Documents. Each nominee is required to upload the following:

- a. **Report.** *Limit 25 pages of text (parts i-vi), double-spaced, 1-inch margins, minimum font size 12. Tables and figures are part of the 25-page limit. This does not include references and appendices, which have separate page limits (see below), but the formatting requirements are the same: double-spaced, 1-inch margins, minimum font size 12.*

The report must follow a manuscript format include the following sections; no other format will be accepted:

- i. Background information
 - ii. Program's objectives and the procedures used
 - iii. Summary of results
 - iv. Discussion of the impact on the community and its significance to dental public health
 - v. Conclusions
 - vi. Photographs, figures/tables, and/or illustrated diagrams should be included where appropriate
 - vii. References - *limit 5 pages*
 - viii. Appendix - *limit 10 pages*
- b. **Letter of Nomination.** A letter from the nominating faculty person.
- c. **Cover Page.** A cover page that includes the following contact information for each nominee: full name, postal address, telephone number and e-mail.
- d. **Human Subjects.** If the project involved human subject research, a copy of the approval letter from the Institutional Review Board must be included.

5. E-mail confirmation of the submission.

III. Evaluation

Each project will be evaluated by multiple reviewers, according to the following seven criteria:

- Originality and design of the project
- Description of results and conclusions
- Quality of the results (data) from the project
- Scientific value of the project
- Dental Public Health value of the project
- Quality of the project report
- Demonstrated mastery of the subject

IV. Awards

First, second, and third place award winners are selected from submitted projects which have met the reviewers' guidelines. These winners are invited to attend the 2021 National Oral Health Conference®, a joint meeting of the American Association of Public Health Dentistry (AAPHD) and the Association of State and Territorial Dental Directors (ASTDD), where they will receive the award: an appropriate plaque, a one-year membership to the American Association of Public Health Dentistry; one-year electronic access to the *Journal of Public Health Dentistry (JPHD)*; and the opportunity to present their projects as a part of the General Poster Session on Saturday, April 24, 2021.

Please note: In order to receive the cash award, either the primary nominee or at least one of the co-nominees is required to attend the 2021 National Oral Health Conference® and present their poster **Only one complimentary registration per project will be awarded.**

FIRST PLACE AWARD. The First Place Award winner will receive a cash award of \$500 for presenting at the virtual National Oral Health Conference®.

SECOND PLACE AWARD. The Second Place Award winner will receive a cash award of \$200 for presenting at the virtual National Oral Health Conference®.

THIRD PLACE AWARD. The Third Place Award winner will receive a cash award of \$100 for presenting at the virtual the National Oral Health Conference®.

*If no member of the project team is able to attend the 2021 NOHC, the student authors will only receive the plaque, AAPHD membership and electronic access to the JPHD. The first student author will receive the aforementioned items unless otherwise noted. **Cash awards are only awarded to those projects presented at the National Oral Health Conference®.***

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