



AMERICAN ASSOCIATION OF PUBLIC HEALTH DENTISTRY

LEADERS IN PROMOTING ORAL HEALTH

# American Association of Public Health Dentistry Foundation

## Call for Proposals Small Grant Program

*Please read the full RFP prior to submitting your application.*

### Request For Proposal

The AAPHD Foundation announces the 2024 Small Grant Program.

#### What?

Up to \$5,000 to stimulate innovative education or research projects that benefit dental public health and the public. The funding activity has a limited duration, up to one year.

#### Why?

The Small Grants Program will provide "small grants" that serve as an incentive to individuals and entities to move science, policy, and practice to the "next step" toward enhancing oral health.

#### Who?

Applicants must be members of AAPHD at the time of application. Additionally, all individual/ investigators listed in the proposal must be members of AAPHD to be awarded the grant.

#### How?

Complete the application form and submit via email with supporting documents to [info@aaphd.org](mailto:info@aaphd.org).

#### When?

All components to the proposal are due January 18, 2024. Grant recipients will be notified March 2024.

**AAPHD**

**136 Everett Rd., Albany, NY 12205**

### APPLICANT CONTACT INFORMATION:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

### EDUCATIONAL QUALIFICATIONS:

College: \_\_\_\_\_ Degree: \_\_\_\_\_ Year: \_\_\_\_\_

Dental School: \_\_\_\_\_ Degree: \_\_\_\_\_ Year: \_\_\_\_\_

MPH Program: \_\_\_\_\_ Year: \_\_\_\_\_

DPH Program: \_\_\_\_\_ Year: \_\_\_\_\_

### SUBMISSION REQUIREMENTS:

*Please include the following documents with application*

A proposal that is no more than five pages that includes the following:

- Project Title
- Project Team
- Aims of the project and responsiveness to the Program goals
- Preliminary Studies, if applicable (if not applicable, please indicate as such.)
- Methods and Materials
- Anticipated immediate outcomes and deliverables, and long-term consequences
- Budget. Budgetary items may not include PI salary, indirect costs or dental care for people
- References are included in the 5-page limit
- Key Personnel Biosketches - *please see website for template*

**Please submit the completed package of materials by January 18, 2024, to Dr. Frances Kim at [info@aaphd.org](mailto:info@aaphd.org)**

## Call for Proposals: AAPHD Foundation Small Grant Program 2024

The American Association for Public Health Dentistry (AAPHD) Foundation was established to promote the future of dental public health education and science and to support the primary goals of the Association including:

- Promotion of effective efforts in disease prevention, health promotion and service delivery;
- Education of the public, health professionals and decision-makers regarding the importance of oral health to overall health and wellness; and
- Expansion of the knowledge base of dental public health and fostering competency in its practice.

One exciting opportunity that the Foundation creates for its members is the AAPHD Foundation Small Grant Program. The Small Grant Program is designed to stimulate innovative education or research projects that benefit dental public health and the oral health of the public. The Foundation's guiding principles and funding areas of interest identify a broad array of topics for which support can be provided. These include, but are not limited to, studies or interventions designed to:

- Improve access to personal and population based oral health services
- Build and strengthen the dental public health workforce
- Translate science into practice
- Maintain competency in dental public health.

The Small Grant program provides a one year grant of up to \$5,000 that serves to generate data that can be used to apply for larger grants that can move science, policy, and practice to the "next step" toward enhancing oral health.

### Priority will be given to:

- Applications from individuals who are at an early stage of their dental public health careers. We are especially interested in applications from students in DPH Residency programs who are completing their required research projects and from members of AAPHD Student Chapters.
- Applications that seek to utilize and enhance partnership with existing programs, projects, and organizations.

### Grant Program Requirements:

- All individuals/investigators listed in the proposal *must* be members of AAPHD at the time of submission.
- The funding activity has a limited duration, up to one (1) year. However, a non-funded extension may be granted for one (1) additional year in order to complete the project.
- The recipient(s) will be required to submit a mid-year brief report and a final written report to the Foundation.
  - The final report should include a financial and program summary of the project's results.
  - The final report must be submitted within 60 days of completion of the one-year project.
- **The recipient must present a poster at the National Oral Health Conference upon completion of their project.**
- Travel costs to the annual meeting will be at the expense of the award recipients.
- U.S. citizenship is not a requirement.

Award Budget:

Grants of up to \$5,000 will be awarded. The grant will not pay institutional indirect costs (i.e. facilities and administrative costs), Principal Investigator's salary, or patient care costs. The grant may be paid directly to individuals, institutions or sponsoring organizations upon receipt of a detailed budget plan.

Grant Program Timeline:

**January 18, 2024**– Proposals Due

**March 2024** – Announce/Inform Grant Recipients

Foundation Grant Recipients will be recognized during the AAPHD Awards Ceremony at the National Oral Health Conference and in the NOHC Program. Small grant recipients are encouraged to attend the Award Ceremony.

Application Format and Submission: The application format includes a proposal that is no more than five pages (excluding Biosketches), using Arial or Times New Roman font, 12 pt size, single space, 1-inch margins. References are included in the 5-page limit. For Biosketches please use the form available on the AAPHD website.

The proposal must include the following sections:

- A. Project Title
- B. Project Team
- C. Aims of the project and responsiveness to the Program goals
- D. Preliminary Studies, if applicable (if not applicable, please indicate as such)
- E. Methods and Materials
- F. Anticipated immediate outcomes and deliverables, and long-term consequences
- G. Budget. Budgetary items may not include indirect costs, PI salary or dental care for people.
- H. Key Personnel Biosketches – Biosketch form available on the website

Submission Information: All applications must be submitted electronically to:

Frances Kim  
AAPHD Foundation  
[info@aaphd.org](mailto:info@aaphd.org)

For additional information, please contact Frances Kim, Executive Director, at [fkim@aaphd.org](mailto:fkim@aaphd.org)

Grant Review Process:

A review committee comprised of AAPHD Foundation Committee members or its designees will be convened to review the proposals. The review will be conducted electronically, and recommendations will be made to the Foundation Committee as a whole for their final determination. The funding guidelines specified for the Foundation would serve as the primary and secondary review criteria.